



Permit Extension Request Form

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Revised 07/18/2013

Rules based on Sammamish Municipal Code Section 16.20.225; 235; 237 adopted - 07/01/13

<p><u>Expiration</u></p>	<p><u>Application:</u> Applications for which no permit is issued within 18 months following the date of application, shall expire. Permit applications that will expire shall be extended to June 30, 2016, by the building official upon written request by the applicant, subject to the following:</p> <p>(a) A counter service fee as established by the current fee schedule</p> <p><u>Issued Permit:</u> Every building permit and its associated ancillary permits issued shall expire in two years from the date of issuance. Within two years of the issuance of the permit for an IRC structure, the outside must be complete including roofing, siding, windows, exterior doors and applicable site and right-of-way improvements. The two years to complete the IRC structure may not be extended.</p> <p>Sign permits, mechanical, and plumbing permits not associated with a building permit shall expire one year from the date of issuance.</p> <p>It is a violation of this chapter to allow a permit to expire without first obtaining an approved final inspection.</p> <p>Exception 1: A new building permit issued for an IRC structure to complete the work covered by a previous, expired permit shall expire in:</p> <p>(a) One year if the framing inspection was not approved on the previous permit; or</p> <p>(b) Six months if the framing inspection was approved on the previous permit and the exterior of the structure is not completed per subsection (c) of this section; or</p> <p>(c) Two years if the outside of the structure is complete including roofing, siding, windows, exterior doors and applicable site and right-of-way improvements.</p> <p>Exception 2: For permits resulting from work without a permit or other code enforcement action(s), the expiration date will be determined by the building official.</p>
<p><u>Renewal (to issued permit)</u></p>	<p>An existing building permit may be renewed one time for a fee of one-half the original permit fee, provided the permit has not been expired for more than one year and the framing inspection has been approved. Permit renewals shall expire in:</p> <p>(1) Six months if the exterior of the structure is not completed per subsection (2) of this section; or</p> <p>(2) Two years if the outside of the structure is complete including roofing, siding, windows, exterior doors and applicable site and right-of-way improvements</p>
<p><u>30-day "Final" Extension</u></p>	<p>The building official may grant a 30-day extension of time for permits when only the final inspection is remaining and all other work has been approved.</p>